

## Denver Area Council – National Youth Leadership Training

<b>Job Title:</b>	NYLT Council Coordinator	<b>Property:</b>	McNeil Scout Ranch at Peaceful Valley
<b>Camp/Department:</b>	NYLT	<b>Salary Level:</b>	VOLUNTEER
<b>Location:</b>	22799 N. Elbert Road Elbert, CO 80106	<b>Staff Supervisor?:</b>	Yes
<b>Reports to:</b>	Camping Director (Council) MSR Ranch Director (On Site)	<b>Certifications Req:</b>	No
<b>Will Certify Applicant?:</b>	Not Required	<b>Driving Required?</b>	No

### Job Summary

Organize the NYLT program for the Denver Area Council following the BSA NYLT syllabus.

### Job Description

#### ROLE AND RESPONSIBILITIES

- Coordinate plans with the Council Camping Director and MSR Ranch Director.
- Coordinate and inform the MSR Ranch Director of all issues while on site. Assist with investigations and response. Report issues with participants and staff immediately.
- Be familiar with and direct the camp emergency procedures as directed by the MSR Ranch Director as needed.
- Recruit quality adult and youth staff members. Ensure required paperwork is completed by all staff prior to their arrival to camp.
- Work with the MSR Ranch Director to ensure all BSA and State of Colorado policies and procedures are followed.
- Conduct staff training that meets BSA NYLT, BSA Camp Standards and State of Colorado requirements prior to the NYLT session.
- Attend a region/area course directors conference within 18 months prior to the start of the session.
- Be well-versed on all core content sessions in order to act as a resource and role model to participants.
- Serve as mentor and coach to the Scoutmasters.
- Work closely with Scoutmasters and other adult staff to ensure their effectiveness in completing staff assignments.
- Model core learning and leadership messages of the NYLT syllabus.
- Other duties as assigned.

#### CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid (Prior to Start of Camp, NOT provided by the Council)
- Youth Protection (Online Prior to Camp)
- Other training as required by Council Management

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### REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be 21 years of age or older
- Must be a strong supporter of the Council
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be a member of the Boy Scouts of America
- Attended Woodbadge (preferred)

### DIRECTLY SUPERVISES

- NYLT Staff

### ADDITIONAL NOTES

- None